

City of Torrington)
County of Goshen)
State of Wyoming)

The Torrington City Council met in regular session on Tuesday, July 7, 2020 in the City Council Chambers at 436 East 22nd Ave. at 7:00 p.m. Present: Mayor Adams, Council Members Kinney and Law. Councilwoman Hill was absent but excused. Also Present: Clerk/Treasurer Strecker, Attorney Eddington, Director of Public Works Harkins, Chief of Police Johnson and Deputy City Clerk Anaya.

Mayor Adams called the meeting to order.

Councilman Law led the Pledge of Allegiance.

Mayor Adams announced that due to scheduling conflicts, KGOS/KERM had to broadcast another event, therefore the Council meeting will not be broadcasted live as accustomed.

Mayor Adams led the session with informational announcements on the following items: 1. Pioneer Park TVFD lower station firework explosion update; 2. COVID-19 updates and recommendations; 3. High temperature warning and suggested precautions; 4. Progress on projects within the City; and 5. Vyve Broadband upgrade and digital transition update.

Councilman Law gave a brief update on the fire conditions in the County. He reminded the public that while controlled burns are allowed under the current partial fire ban in place, they are not recommended.

Councilman Law moved and Councilman Kinney seconded to approve the consent agenda which includes the minutes from the 06-16-20 Council meeting as published and all actions therein be ratified. Motion carried unanimously.

Councilman Law moved and Councilman Kinney seconded to strike out the KGOS/KERM live broadcast information published on the agenda for the record. Motion carried unanimously.

Councilman Kinney moved and Councilman Law seconded to approve the agenda as amended. Motion carried unanimously.

Judy Edwards addressed the Mayor and Council. She spoke against the approval of special event permits that require Main Street closures from a business standpoint.

Caleb Carter with the Torrington Wyoming Farmers Market requested approval of a special event permit for a Torrington Farmers Market event that was held on 07-02-20 from 3:00 p.m. to 7:00 p.m. Mayor Adams stated that the requested approval is a formality to ratify the special event permit that was submitted on 06-30-20 and to waive the special event permit fee as requested by the applicant. Councilman Kinney moved and Councilman Law seconded to ratify the special event permit that was submitted on 06-30-20 and to waive the special event permit fee as presented. Motion carried unanimously.

Caleb Carter with the Torrington Wyoming Farmers Market requested approval of special event permits for Torrington Farmers Market events that will be held every Thursday (07-09-20 to 10-29-20) from 3:00 p.m. to 7:00 p.m. Mr. Carter indicated that he is also requesting that the special event permit fees be waived. Melissa Folot, Nick Gompert and Sandy Hoehn spoke in favor of the approval of the special event permits. Cheri and Corey Steinmetz spoke against the approval of the special event permits due to the proposed Main Street closures and from business perspectives. Councilman Kinney moved and Councilman Law seconded to approve the special event permits and to waive the special event permit fees as presented. Motion carried unanimously.

Sandy Hoehn with Goshen County Economic Development (GCED) and the Goshen County Chamber of Commerce requested approval of special event permits for Third Thursday Events to be held on 07-16-20, 08-20-20 and 09-17-20 from 4:00 p.m. to 7:00 p.m. Shelly Duncan spoke in favor of the approval of the special event permits. Councilman Law moved and Councilman Kinney seconded to approve the special event permits as presented. Lisa Miller with GCED addressed the Mayor and Council. She stated that if local officials are concerned with anything related to COVID-19 and the proposed events, those issues will be addressed accordingly. Motion carried unanimously.

Tiffany Leslie with the Broncho Bar requested approval of special event permit for a Street Dance to be held on 07-24-20 from 3:00 p.m. to 2:00 a.m. Gypsy La' More spoke in favor of the approval of the special event permit. Councilman Law moved and Councilman Kinney seconded to approve the special event permit as presented. Motion carried unanimously.

Tiffany Leslie with the Broncho Bar requested approval of a catering permit for a Street Dance to be held in front of 1924 Main Street on 07-24-20 from 3:00 p.m. to 2:00 a.m. Councilman Kinney moved and Councilman Law seconded to approve the catering permit as presented. Motion carried unanimously.

A discussion was held regarding the modified rates that were approved at the 06-16-20 Council meeting for the Dale Jones Municipal Pool 2020 Season. No changes were made to the approved rates.

Attorney Eddington read Resolution No. 2020-08 authorizing the submission of an application to the State Loan and Investment Board for a loan through the State Revolving Fund for the purpose of a Wastewater Pre-Treatment Facility Improvements Project that consists of improvements to the wastewater treatment plant headworks facilities, including a new lift station, grit removal, screening and

a septage receiving station. Clerk/Treasurer Strecker stated that the loan application will be submitted in the amount of \$3,500,000 and indicated that if the City is awarded the loan it is also eligible for a 50% forgiveness of a portion of the principal. Councilman Kinney moved and Councilman Law seconded to approve Resolution No. 2020-08 as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented the results for the Request for Proposal of Financial Services – Lease Purchase FY20. She stated staff recommended awarding the request for financial services to Wyoming Bank and Trust of Cheyenne, Wyoming at 1.55% for a total cost to the City of \$529,917.45. Councilman Law moved to amend the award recommendation and to award the request for financial services to Points West Bank of Torrington, Wyoming at 1.8499% for a total cost to the City of \$534,573.80. The motion died for lack of a second. Councilman Kinney moved and Councilman Law seconded to award the request for financial services to Wyoming Bank and Trust of Cheyenne, Wyoming at 1.55% for a total cost to the City of \$529,917.45 as presented. Motion carried unanimously.

Attorney Eddington read Resolution No. 2020-09 authorizing the City of Torrington, State of Wyoming, to lease, with an option to purchase, certain equipment from Wyoming Bank and Trust. Councilman Kinney moved and Councilman Law seconded to approve Resolution No. 2020-09 as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval the Lease and Option to Purchase Agreement between Wyoming Bank and Trust and the City of Torrington. Councilman Kinney moved and Councilman Law seconded to approve the Lease and Option to Purchase Agreement between Wyoming Bank and Trust and the City of Torrington as presented. Motion carried unanimously.

Clerk/Treasurer Strecker presented for approval the annual write-off of accounts. She stated that the write-offs in utility billing total \$17,255.95 and the write-offs in accounts receivable total \$4,066.91 for a total write-off amount of \$21,322.86. The City Council determined the debt as uncollectable and extinguished the debt as an account receivable or asset of the City of Torrington. Councilman Law moved and Councilman Kinney seconded to approve the annual write-off of accounts totaling \$21,322.86 as presented. Motion carried unanimously.

The bills from 06-17-20 to 07-07-20 were presented for payment. Councilman Law moved and Councilman Kinney seconded to approve the bills for payment as presented. Motion carried unanimously.

Councilman Kinney moved and Councilman Law seconded to adjourn to executive session to discuss personnel. Motion carried unanimously.

Councilman Law moved and Councilman Kinney seconded to return the Council to regular session. Motion carried unanimously.

Councilman Kinney moved and Councilman Law seconded to approve the Airport Manager Operating Contract as presented. Motion carried unanimously.

Councilman Kinney moved and Councilman Law seconded that there being no further business to come before the Mayor and Council to adjourn at 9:02 p.m. Motion carried unanimously.

The following bills were approved for payment: 68684 AT&T MOBILITY cardiac monitor transmission fee 33.46;68685 NCPERS GROUP LIFE INS payroll withholding 160.00;68686 CITY OF TORRINGTON payroll withholding 302.69;68687 DENT, DAVID A. Golf Pro Payable 2600.11;68688 FAMILY SUPPORT REGISTRY payroll withholding 235.97;68689 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;68690 GREAT-WEST TRUST CO LLC payroll withholding 2536.00;68691 NEW YORK LIFE payroll withholding 369.37;68692 TORRINGTON EMPLOYEES INSURANCE select flex contributions 2492.31;68693 WASHINGTON NATIONAL INSURANCE CO payroll withholding 32.70;68694 WY CHILD SUPPORT ENFORCEMENT payroll withholding 262.61;68695 WY DEPT OF REVENUE sales tax 15114.67;68696 BLACK HILLS ENERGY utilities-gas 1289.04;68697 CITY OF TORRINGTON gift certificates-family passes to pool 270.00;68698 SOUTH TORRINGTON WATER & SEWER DISTRICT museum-water/sewer 169.79;68699 STANDARD INSURANCE CO premium-long term disability 2049.43;68700 WY RETIREMENT SYSTEMS Torr Vol EMT Pension,retirement 62014.01;68701 WY DEPT OF WORKFORCE SERVICES workers compensation 16708.12;68702 WY LOCAL GOVERNMENT LIABILITY POOL liability insurance FY21 49129.00;68703 CRICHTON, ZANDRA credit/deposit refund 323.53;68704 BELL PARK TOWER credit/deposit refund 34.43;68705 21ST CENTURY EQUIPMENT LLC thermostat,gasket 53.73; 68706 ARROW ELECTRIC OF TORRINGTON thermostats,connectors,metal boxes/extension rings 160.00; 68707 ACCENT WIRE-TIE baler repair parts-roller,polyurethane sleeve 955.15;68708 ALLWATER SUPPLY LLC connector sets 120.80;68709 ALTEC INDUSTRIES INC. pf pulsar cartridge kits 540.47;68710 AMERICAN RED CROSS-HEALTH & SAFETY SERV. lifeguard training 266.00;68711 ANIMAL CARE EQUIPMENT & SERVICES LLC standard ketch-all poles 276.95;68712 BLOEDORN LUMBER CO-TORRINGTON framing nailer,nails,bushings,nipple,insulation,trash can,drywall jack,sprinkler,concrete mix,carpet cleaner,cut off poly riser,acrylic,hem fir stud,elbows,clamps,adapter,tees,bolts,washers,linch pin,valve,coupling,psi pipe,paint 650.30;68713 BOARD OF PUBLIC UTILITIES lateral re-instatement, camera van E-50 2237.90;68714 BOMGAARS SUPPLY INC. trimmer lines,wand/shut-off kit,socket/set,scrusher,renuzits,insect killer,booster cable,mechanics set,demand pump,roundup sprayer,batteries, screen door closer,cat litter,air conditioner,canvas tarps,premier sprayer,duct tape,bolts,pump fittings, backpack sprayer 1203.67;68715 BORDER STATES INDUSTRIES INC. conduit straps,light bulbs,lights,

contactor,elbows,locknuts,fire resistant shirts,meter bases,wire,splicing tape,conduit,meter/main,meter skirt,connectors,bolts,plugs,caps 6017.27;68716 BROWN CO knob 6.58;68717 CASELLE INC. contract support & maint 1990.00;68718 CDW GOVERNMENT LLC video sound collaboration system for huddle rooms-wall mount/keyboard w/ mouse 902.08;68719 CITYSERVICEVALCON LLC jet fuel,Phillips 66 terminal maint fee 3919.96;68720 CITY OF TORRINGTON travel expense reimb,lien/lien release,postage 59.45;68721 COMMUNITY HOSPITAL ambulance supplies 53.78;68722 CONNECTING POINT copier service contracts/monthly charges 396.58;68723 CONTRACTORS MATERIALS INC. paint,lens clean towelettes 115.50;68724 CULLIGAN WATER OF TORRINGTON salt 44.70;68725 DANA KEPNER CO INC. water meter,rubber gaskets,curb boxes/rods 15264.90;68726 DBT TRANSPORTATION SERVICES LLC beacon maint 1088.06;68727 DECKER, STEVE q-dry,spades,shovels 1240.00;68728 DIVERSIFIED SERVICES INC. cleaning services 385.00;68729 DPC INDUSTRIES INC. sodium hypo 2665.13;68730 ENERGY LABORATORIES INC. lab testing 176.00;68731 EWING IRRIGATION PRODUCTS INC. sprinklers 875.12; 68732 FASTENAL CO chlorine bleach,antibacterial soap,batteries,gloves,nuts,bolts,washers 903.93; 68733 FLYING PHOENIX INTERSTATE fireworks display 8500.00;68734 FRITZLER, LARRY & DEBORAH pump septic tank 153.00;68735 G & L CONCRETE concrete 652.50;68736 PRO QUALITY PEST CONTROL rodent control 130.00;68737 GALLS LLC returns,uniforms,drug testing kits,cpr masks,name plates 541.23;68738 GLOBAL EQUIPMENT CO acidic rotary drum pump 246.60;68739 GOSHEN CO ECONOMIC 1/4 cent sales tax 21991.90;68740 GOSHEN DIESEL SERVICE repairs on DEF system 906.00;68741 GUARDIAN SAFETY & SUPPLY LLC work gloves 67.98;68742 HAWKINS INC. sodium hydrox 50% diaphragm 2226.20;68743 USABUEBOOK pH buffer pack,freight 60.20;68744 HEARTLAND EMBROIDERY & PRINTWEAR LLC work shirts/tees 138.91;68745 HICKEY & EVANS LLP PCA factor filing 27.00;68746 HOTLINE ELECTRICAL SALES & SERVICE LLC electric meters,meter centrons 15124.00;68747 INDUSTRIAL DISTRIBUTORS gloves,brakleen 99.45;68748 INDUSTRIAL SEALING & LUBRICATION INC. synfilm 254.49; 68749 J - BUILT HOMES INC. 2020 West 15th Ave Walking Path 30386.70;68750 JCG TECHNOLOGIES INC. liberty court recording system support service 450.00;68751 JERRY'S ELECTRIC 3-phase padmount transformer 10900.00;68752 KATH BROADCASTING CO LLC tower rent,ad 183.00;68753 K & K COMMUNICATIONS elec meters-paging service 12.00;68754 FRANK PARTS CO alternator belt,battery, shingle oil sprayer,scrub brush,gauge,wiper blade,ring terminal,wheel spinner knobs,air filters 294.45; 68755 KOIS BROTHERS EQUIPMENT CO pelican main broom-sweeper 526.67;68756 L N CURTIS & SONS shot round reloadable training kits,sponge exact impact rounds 1099.70;68757 LIFEMED SAFETY INC. heartsync pediatric electrode pads 112.00;68758 LONG BUILDING TECHNOLOGIES INC. check/test boiler for accuracy/issues 295.00;68759 LONG II, DEREK J. tree spraying 2228.00;68760 LUJAN CLEANING SERVICE LLC cleaning>window cleaning 273.75;68761 MARTIN MARIETTA MATERIALS coarse/road base 594.94;68762 MCI A VERIZON CO long distance/911 call backs 44.58;68763 MOOREHOUSE INC. slide coupler 10.50;68764 MOTOROLA SOLUTIONS dispatch 911 service contract 9522.90;68765 NEWMAN SIGNS INC. signs 80.69;68766 NORMONT EQUIPMENT CO heater blanket,material tank 988.37;68767 NORTHWEST PIPE FITTINGS INC. brass curb stop 344.00;68768 OLSON TIRE CO tire repairs,prema rad patches,tires,mount/dismount, valve stem,disposal fee,labor,o-ring 1152.92;68769 OPENGOV INC. annual transparency portal 11109.00;68770 ENVIRO SERVICES INC. lab analysis 60.00;68771 THE L L JOHNSON DIST CO elec quick shut assys,elec service assys,adj flag key tools,pc convs,switch-rocker, latch-swells,locknuts,bushing latches,handle-latches,thermostat assy,gasket-thermostat,cap radiator, head cylinder,seal-stem valves,upper gasket kit,turface quick dry,seal-heats 4903.20;68772 PAUL REED CONSTRUCTION & SUPPL INC. Water Improvement/Replacement Projects 121173.24;68773 PHOENIX FIRE PROTECTION INC. backflow testing 1678.75;68774 PLATTE VALLEY BANK lease payments 13538.61; 68775 PRINT EXPRESS INC. business cards,door hangers,work order books,postage 703.17;68776 QUADIENT FINANCE USA INC. neopost postage 641.75;68777 RAILROAD MANAGEMENT CO land lease, license fees 1741.12;68778 VALLEY MOTOR SUPPLY grease,air/oil filters,tank valve,returns,bed armor aero,transmission,sprayers,trailer conn 4-way flats,pigtail/socket,oil,air compressor,carb/choke cleaner, stud,oil absorb,def tester 916.92;68779 EASTERN WY EYE CLINIC safety glasses 446.00;68780 SMITTY'S REPAIR SERVICE tube iron,all thread,nut 38.34;68781 DBC IRRIGATION SUPPLY sprinkler parts,timing station (clocks) 750.03;68782 STUART C IRBY CO overhead triplex reels,transformer box pad 2889.00; 68783 SUN RIDGE SYSTEMS INC. NIBRS conversion/support & updates 12000.00;68784 SURVIVIAL ARMOR INC. protective vest 921.23;68785 SOUTHWESTERN EQUIPMENT CO plugs,receptacles,female/ male pins,champion mast/complete, cart tipper 22802.24;68786 TITAN MACHINERY INC. oil,hydraulic lube 55.00;68787 TORRINGTON EMPLOYEES INSURANCE FY20 recycle/scrap metal move to reserve 1325.92;68788 TORRINGTON ENGINE MACHINE misc. service-swap part to new casting 75.00;68789 Void;68790 TORRINGTON OFFICE SUPPLY dividers,copy paper,envelopes,commercial wastebaskets,pre-perforated paper 912.88;68791 TRANS-WEST INC. parts 505.95;68792 U S POSTMASTER postage/ replenish 101.63;68793 CENTURYLINK TVFD phone,data lines 2889.40;68794 BSN SPORTS LLC dry line marker 347.98;68795 VERIZON WIRELESS cell phones,data-tablets/laptops,cameras 1538.40;68796 DIAMOND VOGEL PAINTS field marking paint 108.00;68797 Void;68798 GRAINGER insect repellent, string trimmer,reducing tees,reagent refill 621.58;68799 WAMCO LAB INC. full effluent toxicity test, NPDES (DMRQA) study 380.00;68800 WEGLIN, EDWARD H. mow/trim 260.00;68801 WESGLASS INC. ez carnauba wax 116.96;68802 WEST WINDS TREE SERVICE tree trimming 21437.50;68803 JIRDON

cornerstone plus,shredder amine 175.40;68804 WY ASSOC OF MUNICIPALITIES FY21 Membership Dues 8359.90;68805 WY ASSOC RURAL WATER member registration-2020 annual conference 395.00;68806 WY EARTHMOVING CORPORATION supply,deliver/install calcium chloride 9800.00;68807 COFFEY, TRINA LOU deposit refund 9.77;68808 HARPSTREITH, ASHLEY overpayment refund 250.00;68809 GRUBB, SUSAN deposit refund 27.09;68810 OGLE, JOSIAH D. deposit refund 6.82;68811 MONTGOMERY, TONY credit refund 55.83;68812 WESTERN SUGAR COOPERATION credit refund 44340.60;68813 DUNN, GINA MARIE deposit refund 5.23;68814 AFLAC payroll withholding 439.92;68815 CITY OF TORRINGTON payroll withholding 725.91;68816 DENT, DAVID A. Golf Pro Payable 2687.14;68817 FAMILY SUPPORT REGISTRY payroll withholding 235.97;68818 GOSHEN CO DISTRICT COURT CLERK payroll withholding 100.00;68819 GREAT-WEST TRUST CO LLC payroll withholding 2536.00;68820 NEW YORK LIFE payroll withholding 369.37;68821 TORRINGTON FIRE DEPT professional services 633.33;68822 Void;68823 W A M-WCCA energy lease-museum 650.00;68824 WY CHILD SUPPORT ENFORCEMENT payroll withholding 262.61;68825 W A M C A T FY21 WAMCAT Membership 195.00